

KEYSTONE ACADEMY CHARTER SCHOOL
Philadelphia, PA 19135
BOARD OF TRUSTEES MEETING
APRIL 18, 2024
7:00 PM
BY: ZOOM VIDEO CONFERENCE
AGENDA

SECTION I: CALL TO ORDER

Opening Colloquy

This Board of Trustees meeting of the Keystone Academy Charter School Board of Trustees is hereby called to Order. The time is ____ pm. My name is Gretchen Alston. I am the President of this Board of Trustees, and I will facilitate this meeting.

This is a public meeting of the Board of Trustees of the Keystone Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website in the monthly calendar.

All members of the public are welcome to sit and listen to the Board of Trustees conduct its business tonight. Members of the public who have registered with the administrative office to participate in public comment by 5 pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that the executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. Roll Call by Daniel H. Saidel, Esq.:

Gretchen Alston - President	“GA”
Fred Phelps - Vice President	“FP”
Alma Diggs - Treasurer	“AD”
Angela Epperson - Secretary	“AE”
Marie McCarthy - Member	“MM”
Tina Peterson - Member	“TP”

Board Members Present:	By Invitation: Non-Board Members:
	Dr. Claudia Lyles, Chief Executive Officer Daniel H. Saidel, Esq. Michael Danyo, Finance - Santilli & Thomson Michael Thomson, Finance – Santilli & Thomson Dr. Kathryn Makar, Chief Academic Officer

Board Members Absent:	

B. Announcement of Executive Session – Mr. Daniel Saidel

1. I would like to state, for the purposes of the Minutes of this meeting, that the Board of Trustees did not meet in Executive Session prior to this meeting.

OR

2. I would like to state, for purposes of the Minutes of this meeting that on April 18, 2024, the Board of Trustees met in Executive Session for the following purposes under 65 P.S. § 708:

() Certain Employee Issues. To discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency, or former public officer or employee, provided, however, that the individual employees or appointees whose rights could be adversely affected may request, in writing, that the matter or matters be discussed at an open meeting. The agency's decision to discuss such matters in executive session shall not serve to adversely affect the due process rights granted by law, including those granted by Title 2 (relating to administrative law and procedure).

() Labor Relations. To hold information, strategy and negotiation sessions related to labor relations and/or arbitration.

() Purchase or Lease of Real Property. To consider the purchase or lease of real property up to the time an option to purchase or lease the real property is obtained or up to the time an agreement to purchase or lease such property is obtained if the agreement is obtained directly without an option.

() Consultation with Professional Advisor or Attorney. To consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed.

() Discuss Confidential Matters. To review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Additional Notes for Minutes of Meeting:

C. Approval of Agenda

MOTION | **Resolution 24041801**
SECOND | **Approval of the Agenda By: Mrs. Gretchen Alston, Board President**
VOTE: |
[] PASS | RESOLVED, that the Board of Trustees of Keystone Academy Charter School
[] FAIL | hereby approves this Board Meeting Agenda as presented.

D. Approval of Minutes

MOTION | **Resolution 24041802**
SECOND | **Approval of the March 21, 2024, Board Meeting Minutes By: Mrs. Gretchen Alston, Board President**
VOTE: |
[] PASS | RESOLVED, that the Board of Trustees of Keystone Academy Charter School
[] FAIL | hereby approves the Minutes of the March 21, 2024, meeting of the Board of Trustees of Keystone Academy Charter School as presented.

E. Reports

MOTION | **Resolution 24041803**
SECOND | **Acceptance of the Chief Executive Officer Report By: Dr. Claudia Lyles CEO**
VOTE: |
[] PASS | RESOLVED that the Board of Trustees of Keystone Academy Charter School
[] FAIL | hereby accepts the reports of the CEO and hereby incorporates into these minutes by reference the written report to the board; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

MOTION | **Resolution 24041804**
SECOND | **Acceptance of the March 2024 Treasury Report and the March 2024 Financial Reports By: Mr. Michael Danyo of Santilli and Thomson**
VOTE: |

[] PASS | RESOLVED that the Board of Trustees Keystone Academy Charter School
[] FAIL | hereby reviews and accepts the March 2024 Financial Reports of Michael Danyo and hereby incorporates into these minutes by reference the financial statements and the documents presented by Michael Danyo to the board; and

FURTHER RESOLVED, that the Board of Trustees of Keystone Academy Charter School reviews and accepts the March 2024 *Treasury Report* in the amount of \$552, 621.10 as presented by Michael Danyo of Santilli and Thomson; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to execute any document necessary or delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

F. Agreements

MOTION

Resolution 24041805

SECOND

Approval of Agreement By: Dr. Claudia Lyles, CEO

VOTE:

PASS

FAIL

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves an agreement with Maria R. Banks for the provision of professional development on July 30-31 and August 1, 2024 on the topic of Structured Literacy, in the amount of \$3,000 (ESSER); and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Resolution 24041806

Approval of Agreement By: Dr. Claudia Lyles, CEO

MOTION

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby retroactively approves an agreement with Community Council Education Service for the provision of a one-to-one aide, effective January 16, 2024, in the amount of \$37.50/hr. for 7.5 hours daily for a time period as determined by Dr. Claudia Lyles; and

SECOND

VOTE:

PASS

FAIL

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Resolution 24041807

Approval of Agreement By: Dr. Claudia Lyles, CEO

MOTION

SECOND

VOTE:

PASS

FAIL

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves an agreement with Ralls Home Improvement, as presented, to paint ninety (90) bollards including eighty (80) new bollards on the Glenloch, Disston and Longshore sides of the building and twelve(12) original bollards in the parking lot, in the amount of \$4,100.00; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

G. Professional Development

MOTION

Resolution 24041808

SECOND

Approval of Professional Development By: Dr. Claudia Lyles

VOTE:
 PASS
 FAIL

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves registration and attendance (virtual) for SAP training (Student Assistance Program), hosted by Western Psychiatric Institute and Clinic on May 7, 8 and 9, 2024 in the amount of \$375.00 for Adeshola Adekunle and in the amount of \$375.00 for Morgan Kretzinger, for a total of \$750.00 (PCCD); and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

MOTION

Resolution 24041809

SECOND

Approval of Conference Stipend By: Dr. Claudia Lyles, CEO

VOTE:
 PASS
 FAIL

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby approves a stipend for teachers in the amount of \$55/hr., for nine (9) total hours each, for their attendance in Structured Literacy Training on July 30-31 and August 1, 2024 on the topic of Structured Literacy (ESSER); and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

H. Student Placement

MOTION

Resolution 24041810

SECOND

Approval of Student Placement By: Dr. Claudia Lyles, CEO

VOTE:
 PASS
 FAIL

RESOLVED that the Board of Trustees of Keystone Academy Charter School hereby retroactively approves tuition, transportation, and fees for student #10170218 to attend the Nexus School, at a prorated amount of \$24,500.00 for the remainder of 2023-2024 school year, beginning April 8, 2024; and

FURTHER RESOLVED, that Dr. Claudia Lyles, CEO, or any officer of this Board is directed and authorized to delegate any task necessary to effect this resolution in consultation with Daniel H. Saidel, School Solicitor.

Community Comment Colloquy (General Counsel)

Good evening, my name is Daniel H. Saidel, with Sand & Saidel, PC, and General Counsel to the Keystone Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question, or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>

I. DISCUSSION AND ANNOUNCEMENTS

THE NEXT REGULARLY SCHEDULED KEYSTONE ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES MEETING IS TO BE HELD BY ZOOM ON MAY 16, 2024.

ADJOURNMENT

MOTION.

SECOND

VOTE:

[] PASS

[] FAIL
